

AGENDA: Monday 11 December 2023

STANDING ITEMS

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| 1. | Welcome, Apologies & Declarations of Interest | PW |
| 2. | Matters Arising & Outstanding Actions | PW |

CONSENT AND INFORMATION ITEMS

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| 3. | Draft Minute of Meeting on 13 November 2023 | PW |
| 4. | Annual Review of Risk Management Policy | LJ |
| 5. | Review of Records Management Plan (verbal update) | LJ |

STRATEGIC MATTERS

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| 6. | FOR DISCUSSION: | Ethical Standards Commissioner's draft Strategic Plan 2024/28 | LJ |
| 7. | FOR DISCUSSION: | Promoting the Ethical Standards Framework and Update on Outreach Work | LJ |
| 8. | FOR DISCUSSION: | Responses to consultation on Standards Commission's draft Strategic Plan 2024/28 | LJ |

BUSINESS MATTERS

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| 9. | FOR APPROVAL: | December 2023 Standards Update | LJ |
| 10. | FOR REVIEW: | Quarter three review of progress against Business Plan for 2023/24 | LJ |
| 11. | FOR DISCUSSION: | Proposed meeting dates for 2024/25 | LJ |
| 12. | FOR DISCUSSION: | Drafting of business plan 2024/25 (verbal) | LJ |

CASES

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| 13. | NOTE OF DECISION OF NO BREACH & SECTION 14 LETTERS | SCS |
| | a) LA/Mo/3857: Section 14 notification received re a Moray Councillor advising that a draft breach report has been issued by the ESC | |
| | b) LA/H/3838: Section 14 notification received re a Highland Councillor advising that a draft breach report has been issued by the ESC | |
| | c) LA/ED/3832: No breach report received re an East Dunbartonshire Councillor – no action | |
| | d) LA/G/3846: No breach report received re a Glasgow City Councillor | |
| | e) LA/H/3838: No breach report received re a Highland Councillor | |

f) **LA/AN/3822:** No breach report received re an Angus Councillor

14. CASES AND POST HEARING UPDATES (VERBAL) SCS

- a) **LA/WL/3790:** Councillor Sally Pattle of West Lothian Council
- b) **LA/AC/3812:** Councillor M Tauqeer Malik of Aberdeen City Council
- c) **LA/NA/3707:** Councillor Tom Marshall of North Ayrshire Council
- d) **LA/H/3759:** Councillor Maxine Smith of Highland Council
- e) **LA/WL/3698:** Councillor William Boyle of West Lothian Council

15. THREE-MONTHLY PROGRESS REPORTS / INTERIM REPORT SCS

- a) **LA/E/3865:** Investigation re a City of Edinburgh Councillor – three-month progress report on investigation from ESC
- b) **LA/S/3867:** Investigation re a Stirling Councillor – three-month progress report on investigation from ESC
- c) **LA/DG/3817:** Investigation re a Dumfries and Galloway Councillor – three-month progress report on investigation from ESC

16. FEEDBACK INCLUDING ANY HEARINGS SURVEY RESPONSES LJ

ANY OTHER BUSINESS

17. FOR DISCUSSION: Travel to Hearings (verbal) LJ

Any emerging risks (verbal) LJ

Recording availability (verbal)

Agenda Items for next Meeting (verbal)

18. FOR INFORMATION: 2023 Diary Dates – Meetings/Hearings/Events etc LJ
2023 Workplan