

AGENDA: *Meeting date: Wednesday 22 May 2024*

STANDING ITEMS

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| 1. | Welcome, Apologies & Declarations of Interest | HD |
| 2. | Minutes from Meeting on 24 January 2024 for Approval | HD |
| 3. | Matters Arising & Outstanding Actions | LJ |

Risk Register

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| 4. | DISCUSSION & APPROVAL:
Standard Commission's Risk Register 2024/25 Quarter 1 Review | LJ |
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Annual Accounts – External Audit: The representative appointed to conduct the external audit has a right of direct access to the Chair of the Audit and Risk Committee.

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| 5. | DISCUSSION:
Draft Annual Accounts 2023/24 | LJ |
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Internal Audit: The Head of Internal Audit has a right of direct access to the Chair of the Audit and Risk Committee.

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| 6. | DISCUSSION:
Update on internal audit review (verbal) | AM/LJ |
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Governance

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| 7. | DISCUSSION AND APPROVAL:
Committee Terms of Reference and Performance | LJ |
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Audit & Risk Committee: Any Other Business

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| 8. | INFORMATION: Update on payroll system | SN |
| 9. | Any items to be raised (verbal) | ALL |

Meeting Schedule

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| 10. | INFORMATION: Next Meeting: Tuesday 23 July 2024 | |
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